

Commitment Items

Name of Agency Contact: Allison Houpt
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Link to fees: N/A

Agency Code	Agency Name (or Acronym)	Fund Number	Fund Title	Commitment Item	Commitment Item Title	Enabling Statute or Proviso	Purpose of Fund/Commitment Item	Program or Activity Supported by Revenue	Carry Forward Authority (Statute or Proviso)	Detail of How Revenue is Generated. Fees, Fines, Assessments, Charges, etc. amount(s). Identify who pays the fee, fine charge, etc.	FY 2015-16 Actual Revenue	FY 2016-17 Estimated Revenue	FY 2017-18 Projected Revenue
E120	COMPTROLLER GENERAL	30350000	OPERATING REVENUE	4350210000	DEDUCTION PROCESS FE	97.3	To recover costs associated with processing payroll deductions	Office personnel costs & operating expenses	97.3	Fees collected from vendors and other third parties receiving payroll deductions. Fees are 25¢ per deduction per payday	\$184,411	\$216,000	\$216,000
E120	COMPTROLLER GENERAL	30350000	OPERATING REVENUE	4350220000	CHILD SUPP PROCES FE	\$63-17-1460 (C) 97.3	To recover costs associated with processing child support deductions	Office personnel costs & operating expenses	97.3	Fees collected from the obligor for processing the withholding. Fees cannot exceed \$3.00 per transaction	\$56,122	\$54,000	\$54,000
E120	COMPTROLLER GENERAL	30350000	OPERATING REVENUE	4480070000	SL OF SURP MAT&SUPL	93.23	By law, all property owned by the State must be disposed of only through the surplus property process	Non-recurring purposes such as equipment upgrades	93.23	Selling of Comptroller General's Office surplus property by Department of Administration	\$105	\$0	\$0
E120	COMPTROLLER GENERAL	30350000	OPERATING REVENUE	4530100000	P-CARD REBATE PRGM	97.5	To retain a portion of the procurement card rebate for administering the program	Office personnel costs & operating expenses	97.5	Our office receives rebates for administering the Purchasing Card Program. Rebates retained cannot exceed \$300,000	\$300,000	\$300,000	\$300,000
E120	COMPTROLLER GENERAL	30350000	OPERATING REVENUE	4890150000	UNMPLOYCOMP FD FEE	\$41-31-820 97.4	To recover costs associated with administering the fund not to exceed \$200,000 or two percent (whichever is less)	Office personnel costs & operating expenses	97.4	Our office receives the lesser of \$200,000 or two percent of the fund balance for administering the Unemployment Compensation Fund	\$200,000	\$200,000	\$200,000

Agency Funds
Cash Balances and Expenditures

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Agency Code	Agency Name (or Acronym)	Fund Number	Fund Title	FY 2015-16 Year End Cash Balance	FY 2015-16 Total Expenditures from Fund	Cash Balance as a % of Expenditures	Describe in detail why the agency needs to carry forward a balance greater than one-sixth (16.5% = 60 days) of the funds identified as total expenditures for the prior fiscal year
1 E120	COMPTROLLER GENERAL	30350000	OPERATING REVENUE	\$563,622	\$578,271	97.47%	<p>As explained during our FY17-18 Budget Hearing on October 13, 2016, we have committed our agency's Other Funds Cash Balance to three critically-needed staff vacancies that we are in the process of filling.</p> <p>Our total budget was cut by 43% (from \$4.9 million to \$2.8 million) during the recent recession resulting in our having to reduce our filled FTEs by 40% (from 50 FTEs to 30 FTEs). Such drastic cuts, which we expected would not be permanent in their entirety, have restricted our agency's ability to prudently discharge its duties making it absolutely essential that we obtain recurring annual funding for the three critical positions we are filling.</p> <p>Having no significant success to date in obtaining the recurring funding needed to re-hire these three critical positions, we have deliberately accumulated our Other Funds Cash Balance to permit us to fill the three critical vacancies. Our available cash balance is a non-recurring funding source yet it provides funding for the positions for two years, allowing us a reasonable period of time to obtain a modest increase in our recurring annual appropriation for the needed funding.</p>